

Sunrise Middle School PTO | 08/13/2024 PTO Meeting Minutes

- **Date:** Tuesday, August 13th, 2024
- **Time:** 3:00 PM
- **Location:** Sunrise Middle School | Media Center
- **Meeting called to order by:** Sandy Le-Giguere at 3:02 PM
- **Attendees:** Greg Martin (Principal), Cae Collmar (Dance & Theatre/Yogalates Teacher, Teacher Representative), Ann Kool (Special Education Teacher, Robotics & STUGO Sponsor), Officer McAlpine (School Resource Officer), Sadhana Nigro (Treasurer), Savita Swaroop (Secretary), Sandy Le-Giguere (President), Sara Knauf (Parent), Danelle Collier (Parent), Jason Markus (Managing Director of Arizona, Step It Up!)

Minutes:

- **Fundraiser update:**
 - Jason from Step It Up! talked to the PTO about what they offer. They will hold a kickoff assembly on 10/22. Fundraiser will run for two weeks.
 - Aligned on disallowing cash and check option
 - We will use 3rd hour for the requested teacher list
 - Teachers can sign up for the fundraiser, as well
 - Mr. Martin's recommendation was to keep an additional 10% of the total funds raised, in lieu of Day of Awesomeness (inflatables or BMX stunt show). Board members voted offline for the additional 10% option.
- **Principal's update:**
 - Current enrollment is ~ 400 students. School will work on recruiting more students from Copper Canyon and Quail Run. We got only about 20-25 students from Vista Verde.
 - About 25% staff this year is new staff. English will likely be split at both grade levels, and there will be a requisition created for a new English teacher.
 - Heidi has been working hard on PBIS rollout, PBIS store will be open every Friday.
 - Last school year's AASA test scores were off-the-charts
- **Teacher Representative's update:**
 - Staff would like additional spirit gear options. Cleats Sports does not offer foil or glitter.
 - Possible alternative vendors:
 - Sadhana's contact
 - Danelle can check with Liberty ES for their spirit wear vendor
 - Mrs. Kool has used Blue Gecko Printing & Design for Robotics' t-shirts
- **President's update:**
 - Key bylaw amendments - Term changed from 1 to 2 years, start date changed from 9/1 to 7/1 to keep up with district's fiscal year, stricter rules around handling of finances
 - A lot of parent interest in volunteering and donating items for staff appreciation meals
- **Vice President's update:**
 - Ramped up outreach for this school year - parent and staff flyers/welcome packets, social media, monthly newsletter
 - As of 8/12: 162 newsletter views (68% mobile, 32% desktop), 10 parent interest/volunteer signups
 - Amanda will be interim UPC Rep
- **Treasurer's update:**
 - Total current bank balance: \$5,842.91
 - PTO holding \$1,670.22 for these groups: Dance/Theater (\$998.73), NJHS (\$195.19), Mandarin (\$326.30), Robotics (\$150).

- So far, PTO has spent money on coffee supplies for staff lounge, back to school breakfast and water bar supplies. Purchased Lysol wipes and tissues for teachers
- Received \$110.72 from Kroger
- Received \$1,055 in direct donations, \$775 pending in Zeffy
- Aligned on adding a \$1,000 line item in PTO's budget for the PBIS store
- Aligned on creating a savings cushion
- **Old business - STUGO student dances:**
 - Tentative date for 7th and 8th grade dance is 12/6, \$5 ticket, snacks and water for purchase
 - 8th grade dance: Tentative date 5/16. Free to students, food will be provided. Looking into food options other than pizza. Considering different DJ and photo booth vendors that would be \$525 less expensive than previous vendors and offer comparable services.
 - Mrs. Kool would like heavy advertisement of the school dances
 - Possibly offer cotton candy or snow cone machine and interactive activities
- **New business - Fundraiser idea for STUGO (selling water, snacks, and/or grab-and-go meals at home games):** Can possibly do this for 1 or 2 games as a test, but we first need alignment with Mr. Genga and Ms. Barczak
- **Next PTO meeting is:** 9/10/24 at 3:00 PM (Virtual, meeting link: <https://meet.google.com/tbe-btjn-grz>)
- **Meeting adjourned at:** 4:17 PM by Sandy Le-Giguere
- **Minutes compiled by:** Savita Swaroop, Sandy Le-Giguere

Actions:

Action Item	Action Owner	Target Due Date	Status
Send example of emails being blocked from/to parent-student	Sandy Le-Giguere	8/13/24	Complete
Complete requested information for Step It Up! (Teacher list, Google Form)	Bernice Stimpfle, Sandy Le-Giguere	8/14/24	Complete
Share spirit gear link with staff	Cae Collmar	8/19/24	Complete
Provide details of potential new supplier for spirit gear to Ms. Collmar	Sadhana Nigro	8/19/24	Complete
Submit 12/6/24 and 5/16/25 dance dates to Bernice	Ann Kool/Sandy Le-Giguere	8/19/24	Complete
Align on DJ and photo booth vendors for STUGO-sponsored dances	Ann Kool, Sadhana Nigro	8/30/24	Complete