



Sunrise
Middle School
PTO

Oct. 8th, 2024
PTO Meeting



Agenda - 10/8/24 SRMS PTO Meeting

Topic	Presenters/Participants	Estimated Time
1. Call to Order & Prior Month's Minutes Approval	All	2 min.
2. Teacher Representative's Report	Cae Collmar	5 min.
3. Principal's Report	Greg Martin	10 min.
4. Officers' Reports	Sandy Lê-Giguère, Amanda Watsky, Sadhana Nigro	15 min.
5. Old Business	All	5 min.
6. New Business	All	5 min.
7. Upcoming Events	Sandy Lê-Giguère	2 min.
8. Adjournment		1 min.



Prior Month's Minutes Approval

- For reference, 9/10/24 meeting minutes are linked [here](#).



Teacher Representative's Report

- **Spirit wear sales**
 - Cleats: Sold 13 items
 - D-Nice's Shop: Sold ~ 19 items

Principal's Report





Officer's Report: President

Staff Requests	Status
<p>Mrs. Kool - Robotics</p> <ul style="list-style-type: none"> ● Sonic Community First fundraising cards ● Donation website, QR code, flyers ● 11/23 Robotics competition at Microchip Technology in Chandler <ul style="list-style-type: none"> ○ 26 lunch donations from Raising Cane's ○ Include competition info. in PTO's social media and newsletter ● Guest speaker 	<ul style="list-style-type: none"> ● Provided 150 Sonic cards. 10 sold, \$50 raised to date. ● Completed website, QR code, and flyers. \$1,250 raised. ● Emailed lunch donation request to Raising Cane's contact ● Mrs. Kool to provide additional details for social media posts / newsletter ● Mrs. Kool and a hardware engineer from Microchip are meeting on 10/9 to discuss/plan guest speaking date and requirements
<p>Ms. Routh: Budget for cookie parties that take place every 3-4 weeks, after grammar units</p>	<ul style="list-style-type: none"> ● Set up Signup Genius for Ms. Routh to email to 7th-grade Quest parents ● Parents donated 12 boxes / packages of cookies for 10/7 party
<p>Nurse Laura: Disposable and reusable water bottle supplies to give to students who do not have a water bottle</p>	<p>Set up Signup Genius and requested for the link to be included in this week's SRMS Administration email</p>
<p>Ms. Collmar</p> <ul style="list-style-type: none"> ● Off-campus workshops and guest choreographers ● Dance & Theatre payment website, QR code, and flyers / signs for concessions sales 	<ul style="list-style-type: none"> ● Choreographer Kailin Metz is unavailable in 2nd semester. PTO can reach out to other choreographers, as well as suggestions from Mrs. Slater at SMHS. ● Website and QR code completed. Flyer to be created before first Dance & Theatre production in Nov.
<p>Mrs. Maxwell</p> <ul style="list-style-type: none"> ● Reimbursement process ● Dine-out fundraiser before winter break 	<ul style="list-style-type: none"> ● Emailed reimbursement / mini-grant form and process ● Emailed dine-out fundraiser options. Awaiting feedback.



Officer's Report: President (cont.)

- Fundraiser performance
 - 9/25 **In-N-Out Burger**: **\$267.94** giveback to Dance & Theatre
 - 9/1 - 9/30 **Peach Skin Sheets**: 6 orders, **\$120** giveback to PTO
- 10/28 teacher conference dinner
 - 8 items donated by parents to date, via Signup Genius
 - Donation request made to Baggin's Gourmet Sandwiches. Awaiting response from restaurant.



Officer's Report: Vice President and Interim UPC Rep.

- Social media updates
- Newsletter views: Aug. - 214, Sept. - 70, Oct. - 67
- UPC updates
 - **UPCOMING GIFTED PROGRAMMING: Improving Executive Functioning in Gifted/2e Learners** with Emily Kircher Morris. October 15, 2024 from 6-7 p.m. at the PV District Office.
 - **CALL FOR COMMITTEE #1 – K-12 Supplemental Resource Committee:** The Curriculum & Instruction Department will be facilitating a committee that will assist the CIA division in reviewing new requests to be added to the PVSchools approved supplemental resources list. The Department is requesting 1 elementary school parent and 1 middle school or high school parent. If you are interested in volunteering, please complete this Google Form: <https://forms.gle/d2PNUAMDMFzA94Bq6>
 - **CALL FOR COMMITTEE #2 – Secondary Fine Arts Supplemental Resource Committee:** The District is facilitating a committee to assist in creating a recommended list of 7th-12th grade supplemental resources for its Fine Arts Program. The Fine Arts Department is requesting 1 middle school parent and 1 high school parent, preferably with experience with Secondary Fine Arts programs in PVSchools. If you are interested in volunteering, please complete this Google Form: <https://forms.gle/FjvtKzeqepNdL5A88>
 - **The next PVUSD Governing Board Meeting is October 10, 2024 at 6:30 p.m.** Members of the public are invited to attend in person or view the livestream at <https://www.youtube.com/@PVSchools>. Parents can email the Board or submit a Public Comment in advance of the meeting through the links on the District's website at: <https://www.pvschools.net/our-district/governing-board>.
 - NOTES FROM SEPTEMBER PROGRAM:
 - a. Dr. Paula McCall, founder of [The Semicolon Society](https://semicolonsociety.org/), provided our September Program. The Semicolon Society is a local nonprofit organization that provides free mental health education to the community, with an emphasis on suicide prevention and support. Dr. McCall discussed how to have open, meaningful and direct discussions with our children. She also shared mental health resources. For more information visit <https://semicolonsociety.org/>.
 - b. Kristina Brown, PTO President from Desert Shadows Middle School, presented what their PTO has found to be best practices for protecting PTO/PTA funds. For more information contact Kristina Brown at President@sidewinderpto.com.
 - c. **Next UPC General Meeting is Wednesday, October 16, 2024 at 9 a.m. "Knowledge is Power – The Best Way to Advocate for Your Student."** Meetings and parent programs are open to all PVSchools parents and members of the community and can be attended in person or on Zoom. The Zoom registration link will be available on the UPC Facebook page prior to the meeting.

Officer's Report: Treasurer

- **Total current bank balance** (10/7/2024): **\$8,066.17**
- **Liabilities: \$2,681.11** NOTE: Highlight indicates change.
 - Dance/Theater: \$0 (used \$11.63 from \$500 PTO gave)
 - Mandarin: \$626.30
 - NJHS: \$195.19
 - Robotics: \$1,859.62
- **Current PTO balance** (10/7/2024): **\$5,385.06**
- **PTO Expenses since last PTO meeting:**
 - Spent \$368.23 on charcuterie spread for staff.
 - Spent \$99.56 for Sparkletts water service.
 - Nurse Gregory mini grant \$21.96.
- **Income since last PTO meeting:**
 - Received \$50.00 for Robotics for selling Sonic Community Cards.
 - Received \$1,250.00 in direct donations for Robotics (via Zeffy).
 - Received \$1,000.00 Walmart grant.
 - Received \$359.62 from Chick fil A for Robotics.
 - Received \$8.00 from Zeffy (not sure what this is for since it doesn't appear on any of our forms).
- **Upcoming expenses:**
 - Water delivery for September \$53.04.
 - Conference dinner on 10/28/2024 (sandwiches, soups, fruit, chips, cookies).

Old Business

- School dances
 - **DISCUSS/VOTE:** Utilize free DJ from Bach to Rock (B2R) for 12/6* and/or 5/16 dances (potential savings of \$800) or table for next school year's dances?
 - B2R offers free DJ services for local schools and community events. They bring their own professional equipment, songs, and handle the setup and breakdown of the station.
 - Connecting with local schools is the best way for B2R to find new students, so it is a win-win. They will display B2R signs and bring some pamphlets. A shout-out in the PTO newsletter is appreciated.
 - *Pending cancellation of contract with DJ Flo Entertainment
 - PTO help requested by Mrs. Kool:
 - Social media posts and flyer creation
 - Chicken strip or nugget donations from Cane's / Hot Chicken Alley / Chick-fil-A
 - May need parental assistance for setting up 8th-grade dance
- Transition items from previous PTO board
 - Zeffy login for azsunrisepto@gmail.com account
 - Arizona Corporation Commission annual report filing and officer updates
 - Webador: Change owner from azsunrisemspto@gmail.com to azsunrisepto@gmail.com





Upcoming Events

- **10/9: Dine-out Fundraiser Benefiting D&D and Chess Clubs - 10:30 AM to 10:00 PM at Barro's Pizza (4030 E. Greenway Rd., Phoenix)**
- 10/10: PVUSD Governing Board Meeting - 6:30 PM
- 10/11: Q1 Grading Period Ends
- 10/15: Early Release - 12:00 PM
- **10/22 - 11/1: Step It Up! Fundraiser**
- 10/28: Teacher Appreciation Event - Conference Dinner
- 10/28 - 10/29: Parent-Teacher Conferences
- 10/30: Early Release - 12:00 PM
- 10/31: Early Release - 12:00 PM



Thanks

See you at the next meeting (virtual) on November 12th at 3:15 PM!

In the meantime, please reach out to us at azsunrisepto@gmail.com if you have questions, requests, or ideas.



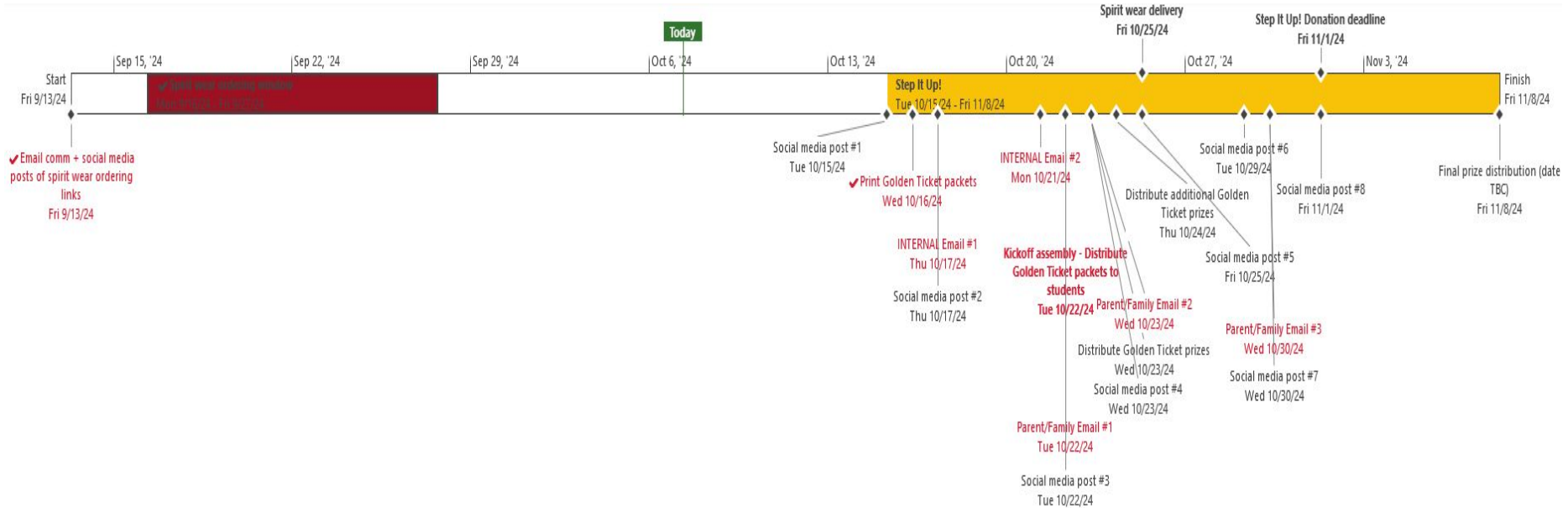


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Appendix



Support Requests for SRMS Administration (red text)



Support Requests for SRMS Administration (red)

	Task Mode	Task Name	Duration	Start	Finish	Resource Names
1		New Spirit Wear (Cleats & D-Nice's Shop)	30 days	Fri 9/13/24	Fri 10/25/24	
2	✓	Email comm + social media posts of spirit wear ordering links	0 days	Fri 9/13/24	Fri 9/13/24	Greg Martin, Heidi Banuelos, Amanda Watsky
3	✓	Spirit wear ordering window	10 days	Mon 9/16/24	Fri 9/27/24	SRMS Community
4	✓	Spirit wear delivery	0 days	Fri 10/25/24	Fri 10/25/24	PTO, Parent Volunteers

	Task Mode	Task Name	Duration	Start	Finish	Resource Names
5		Step It Up!	18 days	Tue 10/15/24	Fri 11/8/24	
6	✓	Social media post #1	0 days	Tue 10/15/24	Tue 10/15/24	Amanda Watsky
7	✓	Print Golden Ticket packets	0 days	Wed 10/16/24	Wed 10/16/24	Bernice Stimpfle
8	✓	INTERNAL Email #1	0 days	Thu 10/17/24	Thu 10/17/24	Greg Martin, Heidi Banuelos
9	✓	Social media post #2	0 days	Thu 10/17/24	Thu 10/17/24	Amanda Watsky
10	✓	INTERNAL Email #2	0 days	Mon 10/21/24	Mon 10/21/24	Greg Martin, Heidi Banuelos
11	✓	Deliver Golden Ticket prizes to the school at ~ 12:35 PM	0 days	Tue 10/22/24	Tue 10/22/24	Jason Markus
12	✓	Kickoff assembly - Distribute Golden Ticket packets to students	0 days	Tue 10/22/24	Tue 10/22/24	Teachers
13	✓	Parent/Family Email #1	0 days	Tue 10/22/24	Tue 10/22/24	Greg Martin, Heidi Banuelos
14	✓	Social media post #3	0 days	Tue 10/22/24	Tue 10/22/24	Amanda Watsky
15	✓	Email announcement #1 request for 10/23	0 days	Tue 10/22/24	Tue 10/22/24	Sandy Le-Giguere
16	✓	Send Golden Ticket report	0 days	Wed 10/23/24	Wed 10/23/24	Jason Markus
17	✓	Announcement #1	0 days	Wed 10/23/24	Wed 10/23/24	Chris Miles
18	✓	Distribute Golden Ticket prizes	0 days	Wed 10/23/24	Wed 10/23/24	PTO, Parent Volunteers
19	✓	Parent/Family Email #2	0 days	Wed 10/23/24	Wed 10/23/24	Greg Martin, Heidi Banuelos
20	✓	Social media post #4	0 days	Wed 10/23/24	Wed 10/23/24	Amanda Watsky
21	✓	Send the top 2 classes with the most emails/texts sent to announce! The top 2 classes with the most emails/texts sent each win a Classroom Pizza Party!	0 days	Thu 10/24/24	Thu 10/24/24	Jason Markus
22	✓	Email announcement #2 request for 10/24	0 days	Thu 10/24/24	Thu 10/24/24	Sandy Le-Giguere
23	✓	Send updated Golden Ticket report	0 days	Thu 10/24/24	Thu 10/24/24	Jason Markus
24	✓	Distribute additional Golden Ticket prizes	0 days	Thu 10/24/24	Thu 10/24/24	PTO, Parent Volunteers
25	✓	Announcement #2	0 days	Thu 10/24/24	Thu 10/24/24	Chris Miles
26	✓	Email announcement #3 request for 10/25	0 days	Thu 10/24/24	Thu 10/24/24	Sandy Le-Giguere
27	✓	Announcement #3	0 days	Fri 10/25/24	Fri 10/25/24	Chris Miles
28	✓	Social media post #5	0 days	Fri 10/25/24	Fri 10/25/24	Amanda Watsky
29	✓	Send the Grand Prize drawing winner to announce	0 days	Mon 10/28/24	Mon 10/28/24	Jason Markus
30	✓	Email announcement #4 request for 10/28	0 days	Mon 10/28/24	Mon 10/28/24	Sandy Le-Giguere
31	✓	Announcement #4	0 days	Mon 10/28/24	Mon 10/28/24	Chris Miles
32	✓	Email announcement #5 request for 10/29	0 days	Mon 10/28/24	Mon 10/28/24	Sandy Le-Giguere
33	✓	Announcement #5	0 days	Tue 10/29/24	Tue 10/29/24	Chris Miles
34	✓	Social media post #6	0 days	Tue 10/29/24	Tue 10/29/24	Amanda Watsky
35	✓	Parent/Family Email #3	0 days	Wed 10/30/24	Wed 10/30/24	Greg Martin, Heidi Banuelos
36	✓	Social media post #7	0 days	Wed 10/30/24	Wed 10/30/24	Amanda Watsky
37	✓	Step It Up! Donation deadline	0 days	Fri 11/1/24	Fri 11/1/24	SRMS Community
38	✓	Send the top 2 classes with the most funds raised to announce! The top 2 classes with the most funds raised each win a Classroom Pizza Party!	0 days	Fri 11/1/24	Fri 11/1/24	Jason Markus
39	✓	Social media post #8	0 days	Fri 11/1/24	Fri 11/1/24	Amanda Watsky
40	✓	Bag, organize, and label student prizes. Inform of prize delivery date.	0 days	Tue 11/5/24	Tue 11/5/24	Jason Markus
41	✓	Final prize distribution (date TBC)	0 days	Fri 11/8/24	Fri 11/8/24	Parent Volunteers, PTO



2024-2025 Dine-Out Fundraisers

1. ✓ 8/14: **STUGO** - 4:00 to 8:00 PM at **Chipotle Mexican Grill**
2. ✓ 9/4: **Robotics Club** - 3:00 to 8:00 PM at **Chick-fil-A**
3. ✓ 9/25: **Dance & Theatre** - 3:00 to 7:00 PM at **In-N-Out Burger**
4. 10/9: **D&D/Chess Club** - 10:30 AM to 10:00 PM at **Barro's Pizza**
5. 11/5: **STUGO** - 10:30 AM to 9:00 PM at **Hot Chicken Alley**
6. 12/18: **Mandarin Program** - 3:00 to 9:00 PM at **Raising Cane's**
7. 1/8: **Dance & Theatre** - 11:00 AM to 9:00 PM at **Oregano's**
8. 1/30: **STUGO** - 10:30 AM to 9:00 PM at **Rubio's Coastal Grill**
9. 2/5: **Mandarin Program** - 9:30 AM to 9:30 PM at **Panda Express**
10. 3/5: **Orchestra** at **Peter Piper Pizza**
11. **Late March (TBC): D&D/Chess Club** at **O.H.S.O.**
12. **April (TBC): Orchestra** at **Cold Stone Creamery**
13. 5/6: **STUGO** - 3:00 to 9:00 PM at **Bahama Buck's**