



Sunrise Middle School PTO | 11/12/2024 PTO Meeting Minutes

- **Date:** Tuesday, November 12th, 2024
- **Time:** 3:15 PM
- **Location:** Virtual - Google Meet
- **Meeting called to order by:** Sandy Le-Giguere at 3:20 PM
- **Attendees:** Greg Martin (Principal), Cae Collmar (Dance & Theatre/Yogalates Teacher, Teacher Representative), Sadhana Nigro (Treasurer), Sandy Le-Giguere (President)

Minutes:

- Approved 10/8/24 PTO meeting minutes
- **Principal's update:**
 - Request was made through PTO to send an email to parents with an invite to Quest Dinner and Trivia night. This is also a dine out fundraiser. Mr. Martin will run it through Marketing & Communications to see if it can be sent out as a standalone message, waiting to hear back.
 - Incredible performance label, Sunrise is a grade A school. Last year's test scores were overall highest for PVUSD middle schools. Much of the staff that contributed to this success has moved on to other positions outside of the school. Mr. Martin has reached out to inform and thank them.
 - Staffing challenges: Hopefully 7th grade science position stays stabilized.
 - Overall great school year: great student body, great new teachers.
- **Teacher Representative's update:**
 - PBIS store update:
Ms. Collmar has a request from Mrs. Banuelos for the PTO to include PBIS store donation requests in communications, since donations have slowed down. Mr. Martin does not want PTO to fund the store, he would rather do it through parent and tax credit donations, and internal purchase orders. Suggested we include it as outreach in PTO newsletters rather than PTO funding PBIS store. Vote results on bottom.
- **President's update:**
 - Step It Up: \$6756.50 in profits, about 50% of target raised. Target was \$12000. Raised more than other fundraising efforts last year. Additional \$325 received through Direct donation drive.
 - Board positions: Amanda is filling in as UPC rep for this year, still trying to find Treasurer and Vice President for next school year.
 - Staff support: Amazon wish list created and fulfilled for Ms. Bristow. Nurse Laura's requested water bottle supplies were donated. Mrs. Kool requested PTO's social media support for hygiene & food drive and 12/6 school dance.
 - Documenting ideas for potential fundraisers for next school year. Additional details were included in slides e-mailed on 11/11/24. Direct give and Dine out fundraisers have been good. So far, we have raised \$3,005 through direct give drive and \$1,674.73 through dine outs. Will reconsider having dine out proceeds go to PTO rather than clubs next year, will have to vote on it. Mr. Martin thought there was not much effort needed on our end with Step It Up. He would be okay with trying this fundraiser again. Mr. Martin said we could try something new next year or two to see which platform would give us the most profits. Mr. Martin has concerns about having too many fundraisers and exhausting parents. Identify premium opportunities, so parents don't get saturated with too many fundraisers.

- Target amount for next fundraiser for this school year is \$2000. We will discuss offline and come up with a game plan.
- No PTO meeting in December. Next meeting on 01/15/25.
- **Vice President's update:**
 - Refer to slides emailed on 11/11/24.
- **Treasurer's update:**
 - ~ \$6500 in bank account, about \$1350 for different clubs. Current PTO balance is a little over \$5000. This does not include Step It Up profits. Plan to use pizza certificates for staff/conference meals and have PTO buy pizza for the class parties. Will post a sign to have staff bring their own cups for coffee, so PTO can stop supplying coffee cups to cut costs. Upgraded water service delivery to 8 bottles/month. Next staff meal will be 12/18.
 - Proposed Budget changes: Cut down on conference dinners, ideally cut STUGO budget to \$0. Cut STUGO budget to \$500, request was for \$5000. Eliminated science supplies for new science teacher and canceled volunteer event that was planned. Without additional fundraising, we are projected to be about \$545 over budget, any savings would help. Vote results on bottom.
- **Old business**
 - Voted on \$50 tip to Bach To Rock DJ for December dance. Vote results on bottom.
- **New business**
 - Voted on proposed 2024-25 budget changes that were outlined in slides emailed 11/11/24. Vote results on bottom.
- **Vote outcomes**
 - **Nay** - Mrs. Banuelos would like the PTO to include PBIS store donation requests in communications.
 - Greg Martin: Yea
 - Cae Collmar: Yea
 - Sadhana Nigro: Yea
 - Amanda Watsky: Nay
 - Savita Swaroop: Nay
 - Sandy Le-Giguere: Nay
 - Sara Knauf (to break the tie): Nay
 - **Yea** - Tip \$50.00 to DJ for 12/6 school dance. Tip funds will be withdrawn from the PTO's STUGO budget. (Mrs. Kool is aligned with this plan.)
 - Greg Martin: Yea
 - Cae Collmar: Yea
 - Sadhana Nigro: Yea
 - Amanda Watsky: Yea
 - Savita Swaroop: Yea
 - Sandy Le-Giguere: Yea
 - **Yea** - Review and align on proposed 2024-25 budget changes.
 - Greg Martin: Yea
 - Cae Collmar: Yea (Sandy informed Ms. Collmar and Mrs. Kool of the budget changes that would impact them - Dance & Theatre [Collmar] and STUGO [Kool].)
 - Sadhana Nigro: Yea
 - Amanda Watsky: Yea
 - Savita Swaroop: Yea

- Sandy Le-Giguere: Yea
- Tabled, PTO to propose plan: Align on additional fundraiser(s) we will have for the balance of the school year to be able to cover the remaining planned expenses and have a savings cushion of ~ \$1,500. Ideas listed in slides e-mailed 11/11/24.
- **Upcoming events:** As noted in meeting slides emailed on 11/11/24
- **Meeting adjourned at:** 4:01 PM by Sandy Le-Giguere
- **Minutes compiled by:** Savita Swaroop
- **Next PTO meeting is:** 1/15/25 at 3:00 PM in Media Center

Actions:

Action Item	Action Owner	Target Due Date	Status
Draft plan for next PTO fundraiser and align with board	Sandy Le-Giguere	11/22/24	In progress